

2018 ANNUAL REPORT



BASIC NWFL, Inc.

A United Way Affiliate



Proudly Serving Our Community Since 1989
Bay | Calhoun | Gulf | Holmes | Jackson | Washington

About BASIC NWFL, Inc.

Founded on World AIDS Day in 1989, as a volunteer governed, community-based organization, BASIC NWFL, Inc., is a 501(C)(3), not for-profit-organization that serves the six counties of Area 2A of the Central Panhandle of North Florida (Bay, Calhoun, Gulf, Holmes, Jackson and Washington). By the end of 2017, at least 1,233 of the total 116,944 people diagnosed and living with HIV/AIDS (PLWHA) cases in Florida were reported in Area 2A (FLCHARTS).



BASIC's mission is dedicated to aiding, assisting, and comforting PLWHA, their families and friends. As the lead agency of Ryan White Part B funding program for the Area 2A since 1994, BASIC provides and coordinates HIV/AIDS care and treatment services including case management services, housing assistance, and other support services to approximately 300 unduplicated PLWHA annually. BASIC also provides HIV and Hepatitis awareness/education, prevention, testing, and substance abuse education through different prevention programs that have reached thousands of general and target populations.

Therefore, BASIC has played a critical role in combating HIV/AIDS epidemic in the region by addressing impacts of HIV/AIDS, reducing community viral load, and mobilizing local and external resources/funding to the community. BASIC has thrived to make a positive difference in the lives of thousands of people who are infected with and affected by the HIV/AIDS epidemic in the area. These accomplishments could not be made possible without the concerted efforts and support of all those who share our mission and generous financial support from the federal and state government, corporate and foundation partners, as well as local community and individual donors.

Message From the President/CEO & Board Chair

Dear Friends,

This past year 2018 represented another milestone for BASIC NWFL, Inc. as we reached our 29-year anniversary. We are proud to share our accomplishments while we continue to provide services to our community, especially to those who are living with and those who are affected by the HIV/AIDS epidemic in our area.

As for many agencies and residents, this year has been a very challenging one due to the devastating impact of Hurricane Michael. The agency faced more challenges in delivering services and reaching our clients who are having more serious issues while striving to get housing and other basic needs met. For 7 months we operated in mobile units, trailer, and clinic-in-cans in parking lots.

However, we are thankful to all our donors, supporters and a generous community for its support and assistance in allowing us to continue to fulfill our mission, especially during the aftermath of the hurricane. Through continuous funding support from various funders and donors including state government funders, private foundations, and our local community, BASIC has been able to recover from the hurricane impact and continue to address the HIV/AIDS-related issues and address other obstacles such as stigma that prevent infected persons from seeking and remaining in care and treatment.

This report is only a snapshot of our accomplishments during the year. We hope that the community can be proud of BASIC and we can be proud of our community for their help, and we thank you for your love, support, and generosity!

Finally, our wholehearted thanks to our Board of Directors, Staff, and Volunteers for their strong commitment and dedication.

Sincerely,



Valerie Mincey, M.S.W.
President/CEO



Richard Hurst, Ph.D.
Board Chair

SERVICES WE PROVIDED



CLIENT SERVICES

Client Services Under Ryan White Part B (RWPB) Funding Program

BASIC has provided case management services and has acted as the lead agency for all services provided under Ryan White Part B funding to people living with HIV/AIDS (PLWHA) in all six counties since 1994. A total of 285 unduplicated clients have been enrolled in RWPB, including 52 newly enrolled in 2018. Of these, at least 82 (29%) were uninsured, 107 (37.5%) were below 100% of federal poverty level. Among 105 clients who received outpatient/ambulatory health services in 2018, 94 (89.5%) were on antiretroviral therapy (ART) and 85 (81%) had viral suppression. Unfortunately, 4 clients transitioned from this life during 2018. The following table illustrates a summary of numbers of clients receiving various program core services and support services in 2018:

Indicators/Services	Number Clients	Number Visits
Core Services:		
Medical Case Management (including treatment adherence)	212	1358
Outpatient/Ambulatory Health Services	105	339
Oral Health Care	67	162
Health Insurance Premium and Cost Sharing Assist.	33	88
Local AIDS Pharmaceutical Assistance	26	42
Support Services:		
Non-Medical Case Management	123	559
Food Bank/Home-delivered meals	55	124
Medical Transportation	52	145
Housing Services	16	27
Psychosocial support	14	43

Client Services Under HOPWA (Federal Housing Opportunities for Persons with AIDS) program

During 2018, HOPWA program funding allowed us to provide housing assistance to 107 individuals including 86 PLWHA eligible clients and 21 other family members in need. BASIC was also able to provide other supportive services to 80 individuals (including 61 PLWHA clients and 19 other family members), as well as housing case management services to those clients with a total of 102 visits/units and other supportive services. The following table shows the number of clients or households that received housing assistance services:

Housing Assistance Services	Number Clients/ Households
Short term housing assistance (STRMU)	58
Permanent housing assistance:	
• Tenant-based rental assistance (TBRA)	14
• Permanent supportive housing facilities/units	2
Transitional housing assistance	33
Housing case management services	102 (visits)

Other Client Service Programs

❑ **United Way of Northwest Florida Community Impact Fund:**

Through the United Way of Northwest Florida Community Impact Fund, as of December 2018, we were able to assist 46 PLWHA, including 17 unduplicated clients were assisted with health insurance premiums/deductibles/ copayments, 19 were assisted with life-sustaining medications used to treat HIV and HIV-related co-morbidities, and 10 were assisted with ambulatory outpatient medical office visits.

❑ **SMART Ride 10% Lifeline Grant**

Through SMART Ride 10% Lifeline Grant funding, as of December 2018, we were able to assist 71 PLWHA, including 31 unduplicated clients were assisted with health insurance premiums/deductibles/ copayments, 23 were assisted with life-sustaining medications, and 17 were assisted with ambulatory outpatient medical office visits.

❑ **Project Hope:** It is a cooperative effort with PanCare Health (a local Federally Qualified Health Clinic) to provide primary medical and dental care for individuals in a timely manner and with an expertise and service of quality care covering all six counties of Area 2A. This program provides funding for co-pays and medications that are not covered by Ryan White Part B.

HIV PREVENTION SERVICES

U Think (High Impact Prevention Program)

The U Think Program was designed for very high risk individuals, black males and females, men who have sex with men (MSM) of all races and HIV positive clients ages 18 and up. This program is composed of six main components: HIV Testing, Prevention for Positives (Partnership for Health), High-Risk Negative Intervention (VOICES or Video Opportunities for Innovative Condom Education and Safer Sex), Condom distribution, Outreach(face-to-face), and Community Outreach/Mobilization.

Given the devastating impact of Hurricane Michael that hindered the outreach program activities during the last three months of 2018, the program staff still were able to successfully implement and meet most of its target objectives, as shown in the following table:



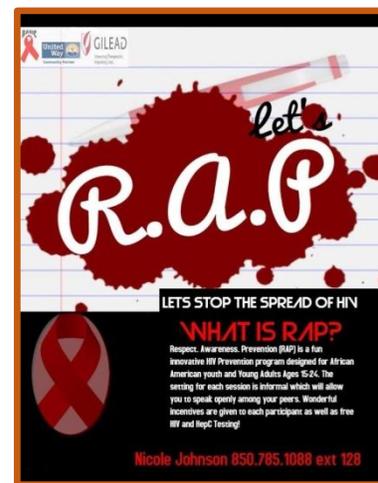
Mr. Derrick Robinson, Prevention Specialist, was doing HIV education and testing during the program outreach

Indicators/Services	Achieved	Target
HIV testing	210	>156 (13/month)
Prevention for Positives (Partnership for Health) intervention sessions	225	>240 (20/month)
Individuals completed the High-Risk Negative Intervention (VOICES)	88	>96 (8/month)
Outreach (face-to-face)	1,127	400 (100/quarter)
Condoms distributed	34,680	>12,000 (1,000/month)
Individuals reached through community events attended by staff	961	1 event reaching 25/quarter
Established referral relationships with community organizations	12	2/quarter

RAP (Respect Awareness Prevention)

The RAP program is an integrated HIV/Hepatitis C/Substance Abuse prevention program that targets African American/other ethnic minority youth and young adults aged 15-24 years old. The goal is to educate, empower, and equip them with appropriate skills needed to make healthy life choices. The following table illustrates a summary of the RAP program services provided in 2018:

Indicators/Services	Achieved	Target
Individuals reached by the program staff during outreach such as community events, health fairs, and general recruitment	500 (100%)	500
Target individuals enrolled and completed the three 2 hour-sessions of BASIC Curriculum	76 (76%)	100
Individuals were tested for HIV/Hepatitis C	87%	90%



RAP Program's Flyer

PrEP (Pre-Exposure Prophylaxis) UP

The PrEP UP program goals are to reduce the number of new HIV and HCV infections and related deaths among African American men and MSM (all races) in the area by increasing their awareness of HIV and HCV epidemics and different prevention and risk reduction interventions including PrEP and increase access to HIV and HCV testing and care as needed. The following table illustrates a summary of the PrEP program services provided in 2018:



Prevention Specialists (Rebecca-left and Nicole-right), were holding outreach program event on Facebook live

Indicators/Services	Achieved	Target
Target individuals reached and received receive education on prevention/risk reduction interventions and testing for HIV/HCV infections.	348	200
Target individuals tested for HIV/HCV infections, as indicated, and 95% referral of those testing positive are linked to care and treatment services, as needed	105/100% referral	120/95% referral
Community education presentations on HIV and HCV infections and testing services during local community meetings/events	32	25

CHIPCAP (Comprehensive HIV-Impact Prevention, Care, and Advocacy in the Panhandle) Program

This program's goals are to prevent and reduce new HIV infections, increase access to HIV/AIDS care and treatment, and reduce HIV-related disparities among youth and young adults, especially young African Americans and young MSM (all races) aged 13-29. It also integrates an advocacy component to increase community collaborations and advocacy efforts through a built and strong local community coalition, called Panhandle Advocacy Community Efforts Plus (PACE+).

As with other programs, the devastating impact of Hurricane Michael also hindered the outreach program activities during the last few months of the grant period; the program staff was able to successfully implement and meet most of its target objectives:



Rhonda Lewis, former program staff, was doing presentation at a town hall

Indicators/Services	Achieved	Target
Individuals reached by the program staff during outreach and educated about HIV prevention and testing	343	300
Targeted individuals who were tested	43	50
Increased advocacy community coalition partners	20	20



Robert Yates, Advocacy Coordinator, was doing outreach on the HIV testing day

Fully Committed-X Program

This is a linkage to care program that was built upon the previous successful program with an overall goal to decrease HIV viral burden and improve the health outcomes for PLWHA by 1) strengthening current linkage system and navigating new/reengaged PLWHA to care and treatment services; 2) ensuring those PLWHA are retained in care and are adherent with their medications. The program focuses more attention to newly-diagnosed HIV clients and reengaging clients who may have dropped out of care through the implementation of its four key components: Positive Education,

Positive Referral, Positive Connection, and Positive Adherence. The following table illustrates a summary of program services provided during Year One of the project (Oct 1, 2017- Sep 30, 2018):

Indicators/Services	# (%) Reached	# (%) Target
Attempted to Link to Medical Care	66	85
% Successfully Linked (newly and re-linked) to Medical Care	40 (61%)	90%
% Retained in Medical Care (2+ visits with a medical doctor per year)	40 (61%)	75%
% Received Adherence Support Services	40 (61%)	75%

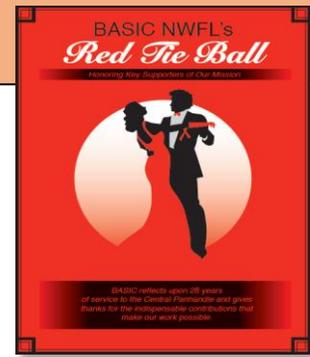
OTHER OUTREACH/PREVENTION PROGRAMS

BASIC has been fortunate to receive funding from the Bay Health Foundation for supporting and expanding the integrated HIV/HCV program by expanding the implementation of Hepatitis C education and testing to all adult individuals (of all races) in Bay County during grant period (March 1, 2018 - February 28, 2019). The following table illustrates a summary of main program services provided:

Indicators/Services	Achieved	Target
Individuals reached by program outreach for education/risk reduction on HCV/HIV infections	150	150
A risk adults are tested for HCV and/or HIV	35	35
% HIV-positives who are tested for HCV	100%	95%
% of those testing positive for HCV and/or HIV are linked to care and treatment services, as needed	NA	95%

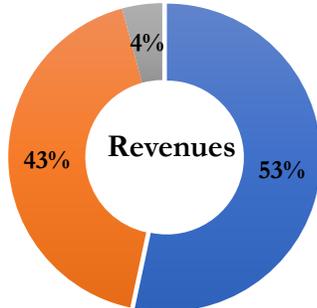
NA: no individual tested positive

FINANCIALS



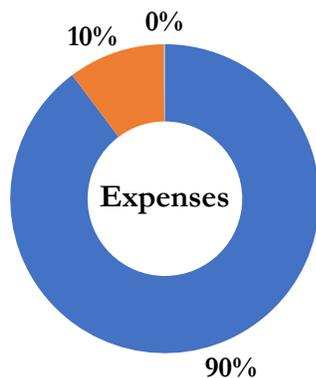
BASIC is a good community partner, and has served the local community for the past 29 years. Besides funding support from outside state and private foundation grants, BASIC undertook several fundraising projects with the help of community sponsors. The agency has continued to receive tremendous support from the community. Unfortunately, due to Hurricane Michael, we had to cancel our annual Red Tie Ball, an event to raise funding and recognize our funding sources and supporters. This event which began in 2014 as a "thank you" and celebration of BASIC's accomplishments has now turned into a major fundraising event. Additionally, BASIC has been fortunate to receive for the past several years charitable donations from Pineapple Willy's, a local beach restaurant as a charity during "Pay It Forward" Days. Notably, BASIC has been privileged to benefit from many other generous local contribution/donations including those through United Way Northwest Florida, from a Pancake Breakfast at Applebee's on 23rd Street, and from regular donations made by Mr. Bingo.

In 2018, at least \$1,463,852 was spent to implement different programs for assisting our clients in the community, and maintaining agency operations. Please find the below graphs illustrating our revenues and expenses.



Revenues

	Grants	53%
	Other Funding Agreement	43%
	Local Contributions	4%



Expenses

	Client Assistance Programs	90%
	Agency Operations	10%
	Other expenses (fund raising)	0%

OUR DONORS/SUPPORTERS

BASIC would like to thank all our donors and supporters, as well as many other individuals that are listed below for their generous and continuous support during 2018.

Major Funding Sources

AIDS United/Southern Impact Fund
Bay County Commission
Bay Health Foundation
Florida Department of Health
Gilead Foundation
SMART Ride
Southern AID Coalition
United Way Northwest Florida
ViiV Healthcare

Other Donors

A New Thing Christian Church
ACURE
Ratha An & Phalkun Chheng
Dr. Nimae Awantang
Beachy Beach, Inc.
Inga Brown
Brown's Electrical Service, Inc.
Mr. & Mrs. John Bruce, Sr.
Angela Burns-Freeland
The Campbell Foundation
Jim and Rae Charles
Clear Channel Communications
Clemons Company
Emerald Coast Rheumatology
Five Star Landscape, LLC

Frank and Nancy Gaglio
Gulf Power Company
Irene Henderson
George and Mary Hines
JTJ Medical Supply
Karen Klubertanz
Mike Krall
Lloyd Investment Company, Inc.
Mr. Bingo
National Association of Floridian Clubs, Inc.
Non-Secure Programs, Inc.
PanCare of Florida, Inc.
PFLAG - Panama City
Pineapple Willy's
David Poole
Pride of the Panhandle
The River Fund
Rivertown Community Church
Second Mt. Moriah Missionary Baptist Church
Splash Bar
St. Andrews Episcopal Church
Tipton, Marler, Garner and Chastain
Tri-State Floridian Club
Bryon and Anna-Monlyn Walker
Haisten Woodham & Hector Rivera Family

BOARD OF DIRECTORS (2018)

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Lynn Haven, FL

Vence Monlyn

Member

Quality Assurance Manager
Panama City, FL

Lisa Barnes-Tapscott

Member

Training Coordinator
Panama City, FL

BASIC NWFL STAFF (As Of 12/31/2018)

Valerie Mincey
President/CEO

ADMINISTRATION & FINANCE

Shannon Martin
Accountant

Deborah Starling
Bookkeeper Assistant

Phalkun Chheng
Health Planner/Evaluator

PREVENTION/ EDUCATION

Jon Mason
Director of Education

Jermaine Daniels
Lead Prevention Specialist

Derrick Robinson
Prevention Specialist II

Robert Yates
Program Coordinator

Valerie Hutchison
RAP Project Director

Alexandria Johnson
RAP Prevention Specialist

Tom Garrett
Volunteer/Data Entry

CLIENT SERVICES

Sharron Hutchison
Director of Client Services

Ciara Davis
Case Manager

Akiya Smith
Case Manager

Diego Trigueros
Case Manager

Kellie Chancellor
Eligibility Specialist

WAYS TO SUPPORT BASIC NWFL, Inc.

BASIC NWFL, Inc. is always grateful and thankful for your continuous thoughtful and generous donations to support our mission and to ensure that the people with HIV and those at risk for contracting HIV in the six-county communities are given the essential services which they need. All charitable donations are tax deductible and 100% of contributions received go to our organization.

Donations can also be made at www.basicnwfl.com or for more information call Ms. Valerie Mincey, **850-785-1088 Ext. 121**. We now accept credit cards online via PayPal. Donors may also donate by mailing checks, money orders, and gifts, to P.O. Box 805, Panama City, Fl 32402, and by dropping off donations at our front desk.

Other Needs

BASIC NWFL is a non-profit organization that continuously strives to meet the needs of its clients. Sometimes, we are in need of items necessary to aid our clients or the agency. We ask people in the community for help so we don't have to use valuable dollars that could rather be used to help extend the number of clients we can serve.

Yes, I want to Support BASIC NWFL!

Here is my tax-deductible contribution to ensure that the people with HIV and those at risk for contracting HIV in the six county communities are given the essential services which they need.

Name _____ Address _____

City, State, ZIP _____

Phone (Optional) _____ Email (Optional) _____

My Gift Amount \$50 \$100 \$250 Other \$ _____

My Gift is enclosed

Please charge to my credit card: MasterCard Visa

Card Number _____ Expiration _____

Signature _____

I wish for my gift to remain anonymous

I would like to discuss planned giving or estate contribution with you

Please make your check payable to: BASIC NWFL

P.O. Box 805, Panama City, Fl 32402



BASIC NWFL, Inc.

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Panama City, Florida 32401
Tel: 850-785-1088
Fax: 850-785-8111

A United Way Affiliate



BASIC NWFL, Inc. is a 501(c)(3) charitable organization and is a United Way charity with identification numbers of 7075(Bay), 1075(Calhoun), 6075(Gulf), 8075(Holmes), 4075(Jackson) and 5075(Washington). We are registered with the Department of Agriculture and Consumer Services and hold the registration number CH-6687. One hundred percent (100%) of donations received go to our organization and all charitable donations are tax deductible.